

Quality Early Education System

Internship Interest Form

Page 1 of 2

Please note that completion of this form does not imply or guarantee that you will get an internship. Completion of this form helps us locate an internship opportunity that most meets your professional development needs and requests.

Full Name:	Date:	
E-mail address:		
Phone number:	Student ID#	
Academic Information		
Class Standing: Undergraduate	Name of college/university: Major and/or Concentration:	
Which Semester/Quarter do you want to do		
an internship? □ Fall □ Summer I □ Spring □ Summer II	GPA:	Expected Graduation Date:
Questionnaire		
Are you interested in an unpaid internship? Propriet Yes No	In which geographic location do you wish to work?	
Are you looking for a full time or part time internship?	Is there a specific interest area in which you wish to complete your internship?	
How will an internship in this field help you advance in your career?	List types of positions you are interested in applying for:	
Work Experience		
Do you have previous professional work experience? □ Yes □ No	Do you have relicon a daily basis?	able transportation available
Have you ever completed an internship program? *Can be paid or unpaid Yes No	Are you willing to weekends?	o work some evenings and/or

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Page 2 of 2

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Work Experience (continued)

Briefly describe most recent work experience work hours).	(include title, responsibilities, qualification and
Select software you are skilled in using: Microsoft Word Microsoft Excel Microsoft Access Microsoft Publisher	What do you hope to gain from this internship? □ Enhanced experience in the field I am interested in □ Personal growth
□ Adobe InDesign□ Adobe Illustrator□ Adobe Photoshop□ Adobe Premiere □ Other(s):	 □ A source of income □ Networking with professionals in my field □ Increased business communication skills □ Other(s):
Additional comments:	

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